

LICENSING SUB COMMITTEE

Thursday, 24 July 2014 at 2.00 p.m.

The Council Chamber, Town Hall, Mulberry Place, 5 Clove Crescent,
London, E14 2BG

SUPPLEMENTAL AGENDA

This meeting is open to the public to attend.

Contact for further enquiries:

Simmi Yesmin, Democratic Services
1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent, E14 2BG
Tel: 020 7364 4120
E-mail: simmi.yesmin@towerhamlets.gov.uk
Web: <http://www.towerhamlets.gov.uk/committee>

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the electronic
agenda:



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- 5. ANY OTHER BUSINESS THAT THE CHAIR
CONSIDERS URGENT**
Application for a Temporary Event Notice for I Can
Studios, Smeed Road, London E3 2PT.

Agenda Item 5

Committee :	Date	Classification	Report No.	Agenda Item No.
Licensing Sub Committee	24 July 2014	Unclassified	LSC 08/145	

Report of David Tolley Head of Consumer and Business Regulation Originating Officer: Alexander Lisowski Licensing Officer	Title: Licensing Act 2003 Temporary Event Notice for I Can Studios, Smeed Road, London E3 2PT. Ward affected: Bow East
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1.0 Summary

Applicant: **Philip Kirton**

Address of Premises: **I Can Studios
Smeed Road
London E3 2PT**

Objectors: **Metropolitan Police
Environmental Health**

2.0 Recommendations

- 2.1 That the Licensing Committee considers the application and objections then adjudicates accordingly.

LOCAL GOVERNMENT 2000 (Section 97)
LIST OF "BACKGROUND PAPERS" USED IN THE DRAFTING OF THIS REPORT

Brief description of "background paper"

Tick if copy supplied for register

If not supplied, name and telephone number of holder

File Only

Alexander Lisowski
020 7364 7446

3.0 **Background**

3.1 This is an application for a Standard Temporary Event Notice. The location is an area adjacent to, and belonging to, a night club at 35 Monier Road, London, E3 2PR. In their objections the Police and Environmental Health refer to a previous application for a time limited premises licence application at the location. This was for the period 14th April to 1st October, 2014. There were objections and the application was refused at a hearing of the Licensing Sub-Committee on 8th July, 2014. A copy of that application, the objections and the minutes of the 2015. hearing are attached as **Appendix 4**.

3.2 Enclosed is a copy of the current application. (**See Appendix 1**).

3.3 The applicant has described the nature of the application as follows:

The Supply of Alcohol
Regulated Entertainment
Late Night Refreshment

3.4 The premises that has been applied for is:
I Can Studios
Smeed Road
London E3 2PT

3.5 The dates that have been applied for are as follows:
26th July, 2014

3.6 The times that have been applied for are as follows:
14.00pm to 21.00pm

3.7 Maps showing the relevant premises and immediate area are included
As **Appendix 2**.

4.0 **Temporary Event Notices**

4.1 Temporary Event Notices (TENs) are a creation of the Licensing Act 2003. They provide a method by which licensable activities can be carried out on a temporary basis (max. 168hrs) without a licence. The maximum number that can attend at any one time is 499. At least 10 full working days notice must be given to the licensing authority. When a TEN cannot be obtained, for example the event is over 499, then a full premises licence must be obtained, for a limited duration.

4.2 The licensing authority cannot oppose an application, (nor can local residents or businesses). The licensing authority must reject any application that does not meet the rules as to numbers, maximum per year etc. The limits are now as follows: 12 TEN per calendar year or 21 days. The responsible authorities that can object is the Metropolitan Police or Environmental Protection.

- 4.3 The Police and Environmental Protection can object on the grounds that allowing the event to go ahead will undermine one of the Licensing Objectives.
- 4.4 Following an objection by the relevant responsible authority one or more conditions may be imposed by the Licensing Authority
- (a) if it considers it appropriate for the promotion of the licensing objectives to do so,
 - (b) the conditions are also imposed on a premises licence or club premises certificate that has effect in respect of the same premises, or any part of the same premises, as the temporary event notice, and
 - (c) the conditions would not be inconsistent with the carrying out of the licensable activities under the temporary event notice.
- 4.5 Where the authority decides to impose one or more conditions;
- (a) the authority must give the premises user notice of the decision;
 - (b) the notice must be accompanied by a separate statement (the “statement of conditions”) which sets out the conditions that have been imposed on the temporary event notice; and
 - (c) a copy of the notice and statement of conditions must be given to each relevant party.
- 4.6 LATE TENs have been created through the Police Reform and Social Responsibilities Act 2011, a Late TEN can be made no later than FIVE working days and no earlier than NINE working days before the event. The limits to these applications are no more than 2 for a non personal licence holder or no more than 10 for a personal licence holder.
- 4.7 The Police and Environmental Protection can object to Late TENs, if an objection is made the Licensing Authority must issue a counter notice advising the event cannot take place.

5.0 **Objections**

- 5.1 The Police and Environmental Health objections are contained in **Appendix 3**.

6.0 **Advice to Members**

- 6.1 The Police Reform and Social Responsibility Act 2011 have amended legislation whereby Environmental Protection alongside Police can object to Temporary Event Notice under any of the licensing objectives.

- 6.2 This hearing is required by the Licensing Act 2003. As always the decision is on the civil burden of proof, i.e. the balance of probability.
- 6.3 Members can consider any of the licensing objectives. Other matters can also be dealt with elsewhere by primary legislation.
- 6.4 Premises users are not required to be on the premises for the entire duration of the event authorised by the TEN, but they will remain liable to prosecution for certain offences that may be committed at the premises during the period covered by it. These include, for example, the offences of the sale of alcohol to a person who is drunk; persistently selling alcohol to children; and allowing disorderly conduct on licensed premises.
- 6.5 The police or local authority exercising environmental health functions may contact the premises user to discuss their objections and try to come to an agreement which will allow the proposed licensable activities to proceed. The TEN can be modified. If there is no agreement, the licensing authority must hold a hearing to consider the notice.

7.0 **Legal Comments**

- 7.1 The Council's legal officer will give advice at the hearing.

8.0 **Finance Comments**

- 8.1 There are no financial implications in this report.

9.0 **Appendices**

Appendix 1	A copy of the application
Appendix 2	Maps of the area
Appendix 3	Police and Environmental Health Objections
Appendix 4	Minutes and papers for the time limited premises application heard on 8 th July, 2014.

Appendix 1



Fee:
Receipt No:

LONDON BOROUGH OF TOWER HAMLETS Temporary Event Notice

Before completing this notice please read the guidance notes at the end of the notice. If you are completing this notice by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary.

You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)			
1. Your name			
Title	Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname	Kirton		
Forenames	Philip		
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname			
Forenames			
3. Your date of birth		Day	Month
		██	██
4. Your place of birth		██████	
5. National Insurance Number		██████████	
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)			
ICAN studios 35 Monier Rd			
Post town		Post code	
London		E3 2PR	
7. Other contact details			
Telephone numbers	██████████		
Daytime			
Evening (optional)			
Mobile (optional)			
Fax number (optional)			
E-Mail Address (if available)	lcanstudiosinfo@gmail.com		

8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)	
Post town	Post code
9. Alternative contact details (if applicable)	
Telephone numbers: Daytime	
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail Address (if available)	

2. The premises	
Please give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references) (Please read note 2)	
I Can Studios Smeed rd E3 2PT	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	17669
Club premises certificate number	N/A
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
Studio 2 and The Courtyard	
Please describe the nature of the premises below. (Please read note 4)	
Multi-purpose venue	
Please describe the nature of the event below. (Please read note 5)	
Discoteque	

3. The licensable activities		
Please state the licensable activities that you intend to carry on at the premises (please tick all the licensable activities you intend to carry on). (Please read note 6)		
The sale by retail of alcohol	<input checked="" type="checkbox"/>	
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	<input type="checkbox"/>	
The provision of regulated entertainment	<input checked="" type="checkbox"/>	
The provision of late night refreshment	<input checked="" type="checkbox"/>	
Are you giving a late temporary event notice? (Please read note 7)	<input type="checkbox"/>	
Please state the dates on which you intend to use these premises for licensable activities. (Please read note 8)		
26th of July		
Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 9)		
26th July - 14:00 to 21:00		
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 10)	499	
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please tick as appropriate) (Please read note 11)	On the premises only	<input checked="" type="checkbox"/>
	Off the premises only	<input type="checkbox"/>
	Both	<input type="checkbox"/>

4. Personal licence holders (Please read note 12)		
Do you currently hold a valid personal licence? (Please tick)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If "Yes" please provide the details of your personal licence below.		
Issuing licensing authority	■■■■■	
Licence number	■■■■■ ■■■■■	
Date of issue	■■■■■	
Date of expiry	■■■■■	
Any further relevant details		


5. Previous temporary event notices you have given (Please read note 13 and tick the boxes that apply to you)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If answering yes, please state the number of temporary event notices you have given for events in that same calendar year	15	
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

6. Associates and business colleagues (Please read note 14 and tick the boxes that apply to you)		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices your associate(s) have given for events in the same calendar year	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices your business colleague(s) have given for events in the same calendar year.		
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

7. Checklist (Please read note 15)	
I have (Please tick the appropriate boxes)	
Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated	<input checked="" type="checkbox"/>
Sent a copy of this notice to the chief officer of police for the area in which the premises are situated	<input checked="" type="checkbox"/>
Sent a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated	<input checked="" type="checkbox"/>
If the premises are situated in one or more licensing authority areas, sent a copy of this notice to each additional licensing authority	<input type="checkbox"/>
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police	<input type="checkbox"/>

If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions	<input type="checkbox"/>
Made or enclosed payment of the fee for the application	<input checked="" type="checkbox"/>
Signed the declaration in Section 9 below	<input checked="" type="checkbox"/>

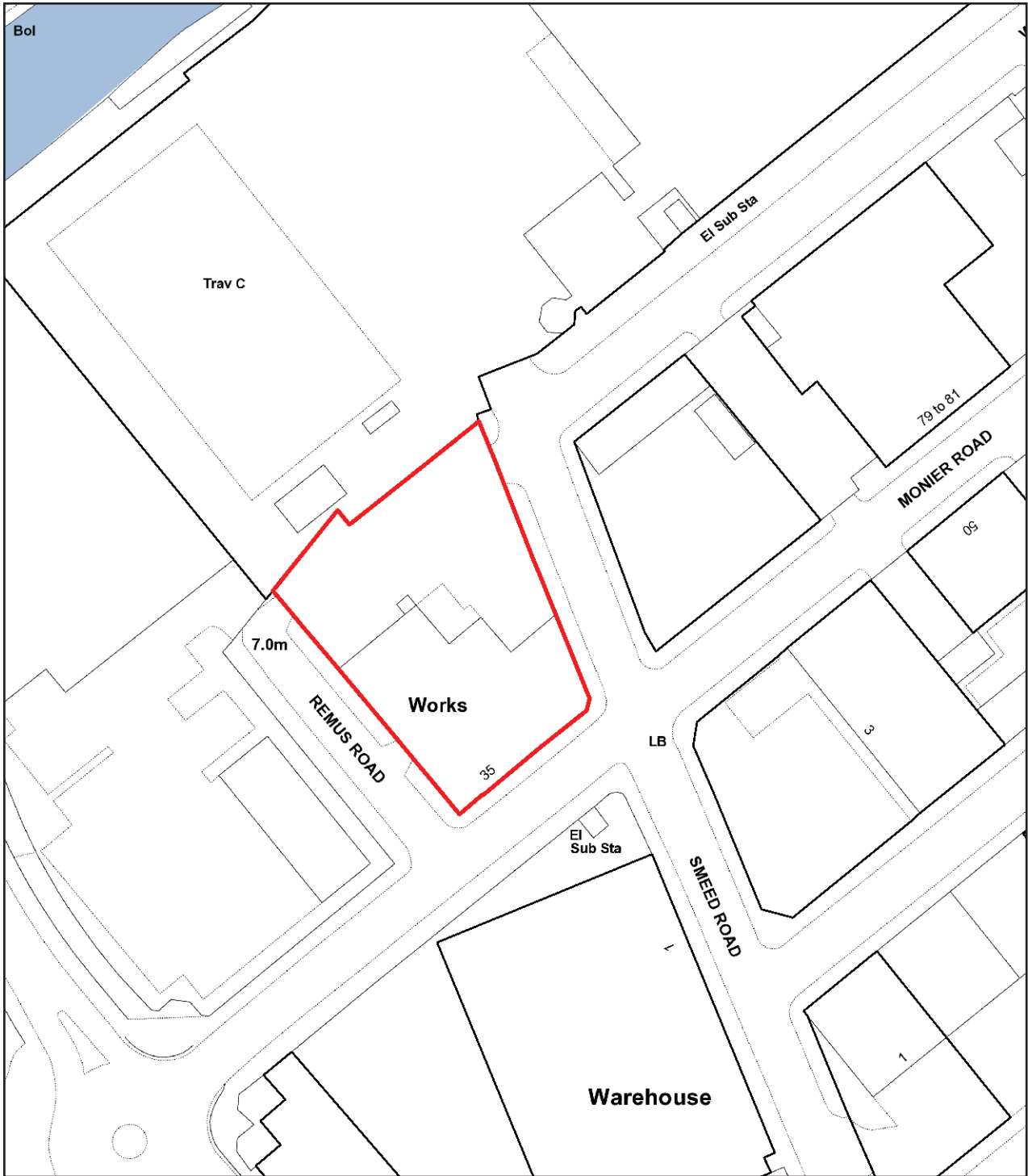
8. Condition (Please read note 16)
It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

9. Declarations (Please read note 17)	
The information contained in this form is correct to the best of my knowledge and belief.	
I understand that it is an offence:	
(i) to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale; and	
(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both.	
Signature	
Date	07.07.2014
Name of Person signing	PHILIP KIRTON

For completion by the licensing authority

10. Acknowledgement (Please read note 18)	
I acknowledge receipt of this temporary event notice.	
Signature	On behalf of the licensing authority
Date	
Name of Officer signing	

Appendix 2

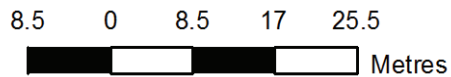


ICAN Studios

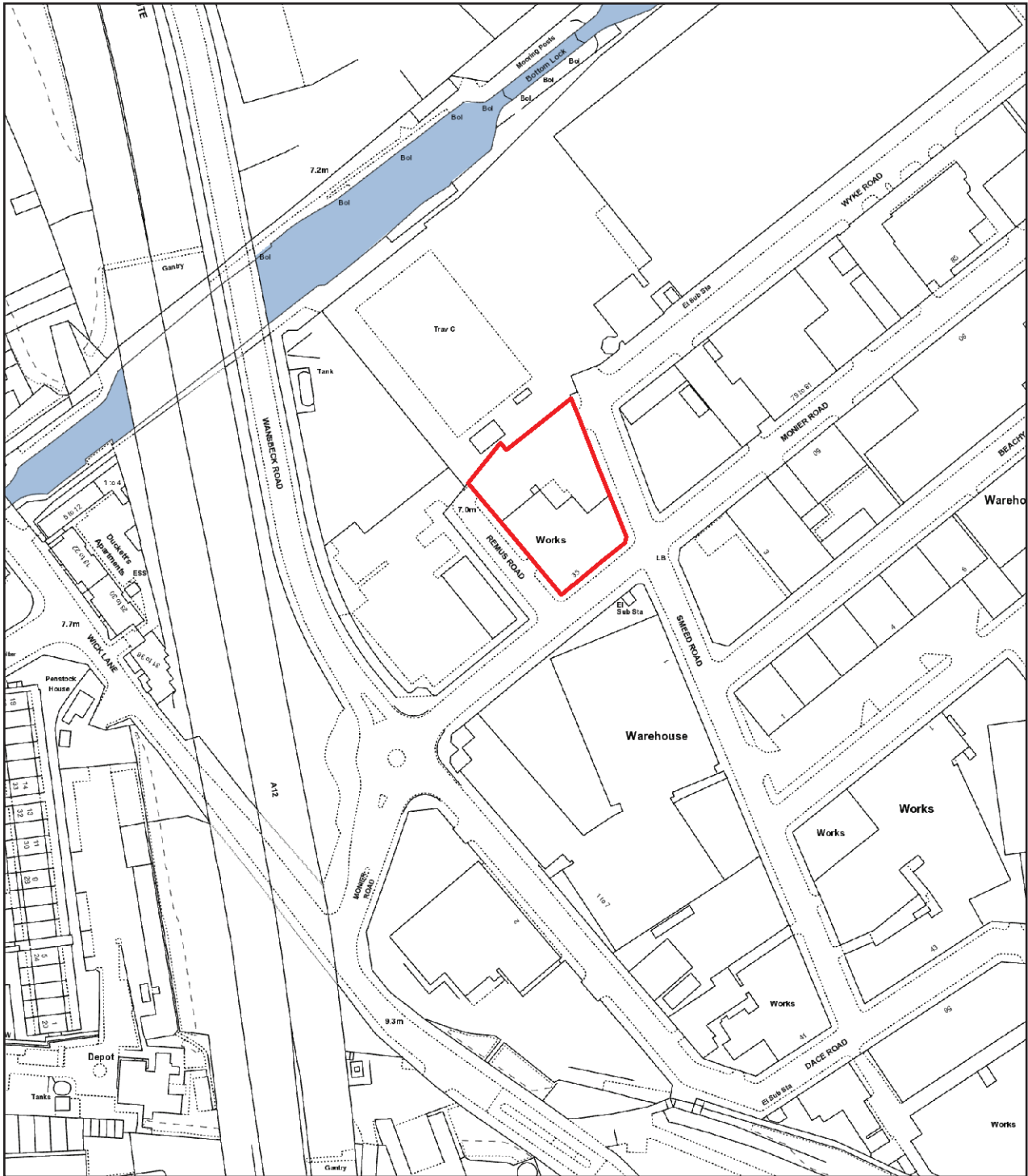
Smeed Road / Monier Road



Scale 1:957



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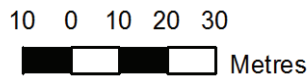


ICAN Studios

Smeed Road / Monier Road



Scale 1:1914



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Appendix 3

Alex Lisowski

From: Alex Lisowski
Sent: 11 July 2014 13:50
To: Licensing
Subject: FW: TEN application for ICAN studios, 26th of July

Follow Up Flag: Follow up
Flag Status: Completed

From: MARK.J.Perry@met.pnn.police.uk [mailto:MARK.J.Perry@met.pnn.police.uk]
Sent: 11 July 2014 13:21
To: Ian Wareing; Licensing
Cc: Alkesh Solanki; Clive Shipman
Subject: RE: TEN application for ICAN studios, 26th of July

Hi,

Tower Hamlets Police support this objection to this event by Tower Hamlets Environmental Protection, this TEN's application coming so quickly after the recent Licensing Hearing where a Time Limited License for the courtyard of ICAN studios was refused.

There have been concerns as to how events there have been managed, with breaches in security, and evidence of drug use at recent events.

We are aware of the complaints by local residents and businesses about these outdoor events, and feel that as these complaints has been accepted by the Licensing Committee to allow the TEN would subject locals to a repeat of these problems.

Regards

Pc Mark Perry
Licensing Officer
Tower Hamlets Borough
Toby Club
Vawdry Close
E1 4UA
[REDACTED]

From: Ian Wareing [mailto:Ian.Wareing@towerhamlets.gov.uk]
Sent: 11 July 2014 12:00
To: Licensing
Cc: Alkesh Solanki; Clive Shipman; Perry MARK J - HT
Subject: FW: TEN application for ICAN studios, 26th of July

Could I also just add that an application for a Time Limited Premises Licence for the courtyard was recently rejected by Licensing Sub Committee.

Ian

Ian Wareing
Technical Officer
Pollution Team
Environmental Protection
Environmental Health
2nd Floor
Gladstone Place Offices
1 Ewart Place
London
E3 5EQ

020 7364 5008
ian.wareing@towerhamlets.gov.uk

From: Ian Wareing
Sent: 11 July 2014 11:57
To: Licensing
Cc: Alkesh Solanki; Clive Shipman
Subject: FW: TEN application for ICAN studios, 26th of July

Please accept this as a representation against this application.

EH have recently received several complaints about loud music from the courtyard area of this premises. Officers have attended and found the noise to be a nuisance in the residents properties. Comments from residents have included, that they are fed up with the noise now after several summer events, they cannot have their windows open on a warm day, the bass is too loud and the state of the street after one of these events is disgusting.

The management of the courtyard seem to have difficulty in controlling the volume, especially the low frequency (bass) over the event period into the evening. Just last weekend, out of hours officers had cause to contact the venue twice over the weekend to get noise levels reduced. Although the management are compliant, the mere fact that it has got to the stage of residents having to contact the service means that the venue is causing Public Nuisance and has been on several occasions during this summer.

It is our opinion that the residents are entitled to the rest of the summer without encountering further disturbance from this venue, and as such this TEN should be refused.

Regards,

Ian

Ian Wareing
Technical Officer
Pollution Team
Environmental Protection
Environmental Health
2nd Floor
Gladstone Place Offices
1 Ewart Place
London
E3 5EQ

020 7364 5008
ian.wareing@towerhamlets.gov.uk

Appendix 4

LONDON BOROUGH OF TOWER HAMLETS, LICENSING ACT 2003, NOTICE OF APPLICATION FOR A PREMISES LICENCE.

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Ican Centres UK Limited
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description Ican Centres UK Limited External Yard Area 33 - 35 Monier Road			
Post town	London	Postcode	E3 2PR

Telephone number at premises (if any)	[REDACTED]
Non-domestic rateable value of premises	£55,500.00

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- | | |
|--|--|
| <p>a) an individual or individuals *</p> <p>b) a person other than an individual *</p> <p style="padding-left: 20px;">i. as a limited company</p> <p style="padding-left: 20px;">ii. as a partnership</p> <p style="padding-left: 20px;">iii. as an unincorporated association or</p> <p style="padding-left: 20px;">iv. other (for example a statutory corporation)</p> <p>c) a recognised club</p> | <p style="text-align: right;"><input type="checkbox"/> please complete section (A)</p> <p style="text-align: right;"><input checked="" type="checkbox"/> please complete section (B)</p> <p style="text-align: right;"><input type="checkbox"/> please complete section (B)</p> <p style="text-align: right;"><input type="checkbox"/> please complete section (B)</p> <p style="text-align: right;"><input type="checkbox"/> please complete section (B)</p> <p style="text-align: right;"><input type="checkbox"/> please complete section (B)</p> |
|--|--|

- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a
 statutory function or
 a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	
Current postal address if different from premises address					
Post town		Postcode			
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Ican Centres UK Limited
Address 35 Monier Road Bow London E3 2PR
Registered number (where applicable) 07564413
Description of applicant (for example, partnership, company, unincorporated association etc.) Limited Company
Telephone number (if any) [REDACTED]
E-mail address (optional) icanstudiosinfo@gmail.com

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
1	4	04 2014

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY
01	10	2014

Please give a general description of the premises (please read guidance note 1)
Outdoor yard area situated to the rear of the Ican Centres, the area is bounded on three sides by anti climb security fencing backed with concrete slab walls and the building on the fourth side.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick any that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon	10:00	21:00			
Tue	10:00	21:00			
			State any seasonal variations for the exhibition of films (please read guidance note 4)		
Wed	10:00	21:00			
Thur	10:00	21:00			
			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri	10:00	21:30			
Sat	10:00	21:30			
Sun	10:00	21:30			

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	
			Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)	
Mon				
Tue				
Wed				
Thur				
Fri				
Sat				
Sun			State any seasonal variations for the performance of live music (please read guidance note 4)	
			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)	

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon	10:00	21:00			
Tue	10:00	21:00			
Wed	10:00	21:00			
			State any seasonal variations for the playing of recorded music (please read guidance note 4)		
Thur	10:00	21:00	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri	10:00	21:30			
Sat	10:00	21:30			
Sun	10:00	21:30			

G

Performances of dance Standard days and timings (please read guidance note 6)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 3)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue					
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption – please tick (please read guidance note 7)	On the premises	<input checked="" type="checkbox"/>			
				Off the premises	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)					
Mon	10:00	21:00						
Tue	10:00	21:00						
Wed	10:00	21:00						
Thur	10:00	21:00						
Fri	10:00	21:30						
Sat	10:00	21:30						
Sun	10:00	21:30						
						Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

Name Philip Glen Kirton	
Address 34 Wardell Close London	
Postcode	NW7 2LG
Personal licence number (if known) [REDACTED]	
Issuing licensing authority (if known) [REDACTED]	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).
 none

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			<u>State any seasonal variations</u> (please read guidance note 4)
Day	Start	Finish	
Mon	10:00	22:00	
Tue	10:00	22:00	
Wed	10:00	22:00	
Thur	10:00	22:00	
Fri	10:00	22:30	
Sat	10:00	22:30	
Sun	10:00	22:30	

Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)

M Describe the steps you intend to take to promote the four licensing objectives:

a) **General – all four licensing objectives (b, c, d and e) (please read guidance note 9)**

Proposed conditions for The Ican yard summer project

The following conditions suggested for each of the four licensing objectives are consistent with the current licence granted at Ican Centres and have been amended to allow for the fact that this space is outdoors only, amendment points have been left in to allow easy cross checking

Annex 1 - Mandatory conditions

No supply of alcohol may be made under the premises licence-

- a) at a time where there is no designated premises supervisor in respect of the premises licence, or
- b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence

Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, such individuals must be licensed with the Security Industry Authority.

This does not apply to premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001, (premises with premises licences authorising plays or films), or in respect of premises in relation to- any occasion mentioned in paragraph 8(3)(b) or (c) of Schedule 2 (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or any occasion within paragraph 8(3)(d) of Schedule 2 (occasions prescribed by regulations under that Act) unless the Licence specifically states otherwise.

Security activity means an activity to which paragraph 2(1) (a) of Schedule 2 of the Private Security Industry Act 2001 of that schedule applies, and Paragraph 8(5) of Schedule 2 (interpreting of references to an occasion) applies as it applies in relation to paragraph 8 of Schedule 2 of the Private Security Industry Act 2001

Where the exhibition of films is authorised, the admission of children to the exhibition of any film must be to be restricted as follows: If the London Borough of Tower Hamlets Licensing Section has issued a particular notification of restriction to the licence holder, that restriction must be adhered. Otherwise the recommendation of the film classification body must be followed. Children means persons aged under 18 and “film classification body” means the person or persons designated as the authority under section

4 of the Video Recordings Act 1984 (currently the British Board of Film Classification)

1.

(1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on;

(i) the outcome of a race, competition or other event or process, or

(ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

2. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is

unable to drink without assistance by reason of a disability).

3. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
4.
 - (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
 - (2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.
5. The responsible person shall ensure that;
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
 - (b) customers are made aware of the availability of these measures.

Note: The conditions of the license still apply when the non-standard hours are used.

1. No nudity or semi nudity permitted;
2. Children will not be on the premises after 21.00 hours unless they are in the company of an adult/guardian;
3. The Acoustic Report (Report Reference: SA-2411, Report Date: 14.01.2013) forms part of the operating Schedule
4. The venue is to do all that is necessary and possible to ensure that the best possible standards of security are being met;

b) The prevention of crime and disorder

5. CCTV will be installed to Police satisfaction with the following conditions: The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of a Metropolitan Police Crime Prevention Officer. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer throughout the preceding 31 day period;

6. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open to the public. The staff member shall be able to download the images and present them immediately on request with the absolute minimum of delay when requested;

7. In addition to the requirements under condition (2) a monitor must be immediately viewable upon entering the premises showing real time footage so that patrons can clearly identify that they have been capture on CCTV as they enter the premises;

8. The CCTV Camera system and coverage thereof must cover both internal and external to the premises;

Entry and Search Policy

9. There shall be an ID Scanner in operation during every event at Ican Centers where there is regulated entertainment or the sale of alcohol. It is the duty of both the licensee or DPS and the duty manager to ensure that everyone that enters the premises has had their ID scanned; the I D Scanner shall be activated 7 pm each evening the premises is opened; unless only the café/pizzeria is trading in which case the id scanner will not be required.

10. Operate the "Challenge 25" scheme and must always request valid photographic ID from anyone appearing to look under the age of 25 years;

11. Whenever they are on duty, Registered Door Supervisors will be responsible for searching every customer as they enter the venue, they are to carry out checks on bags and personal items that customers may be carrying with them. In the event of any weapons or of illegal substances being discovered, the individual should be detained, the item confiscated, the duty manager notified and the Police called immediately; the search is to be conducted only in areas covered by CCTV; SIA door staff will not be required when only the café/pizzeria is trading.

12. A drug safe log system will be employed at the premises to account for the seizure of drugs from customers. The premises management will liaise with the police for regular collection of seized drugs. All seized items will be placed in sealed bags the bags will be sealed, signed by the person seizing, taking the drugs or confiscated items and date written and a quantity and description shall also be entered on the log;

13. Registered Door Supervisors employed at the venue must maintain a refusals log which should record a time, date, and place of the refusal, this will include a

comprehensive description of the refusal subject including their dress;

Drugs Seizure Police

14. Premises to operate a zero tolerance policy to drugs and comply with the Tower Hamlets Council and Metropolitan Police "Venue Watch - Code of Practice";

15. Toilet areas of the premises are to be checked regularly by members of staff for unusual activity and no less frequent than 2 times each hour when regulated entertainment is in progress;

16. **Seizure:** If any substances are found they should be seized, placed into an evidence bag, sealed, signed counter signed, and placed into the drug box and transferred to the safe at the venue. **Any person found with suspected illegal drugs on them is to be detained and by security and the police called via the 999;**

17. **Collection:** A phone call is made to the Met Police's 101 number to arrange the collection of any confiscated drugs. Each drugs bag is to be individually numbered and will need to be accounted for by the venue manager;

18. Notices at the entrance and around the building and on promotional literature notifying customers that **"We do not permit entry to those who are found with any controlled substance. Any person found with suspected illegal drugs on them is to be detained and by security and the police called via the 999"**;

19. **Retention:** A written record will be made in the venue in the incident book/drug seizure form. This will include the date, time, signature of the finder, a brief description of the suspect (or a picture from CCTV), and if then placed in the venue safe, the venue manager will also sign. The written record will also include the name of the person who was searched;

20. An elected member of the door team must carry out a head count in the venue using a mechanical 'clicker' and use this to continue counting customers in and out of the venue during the course of the shift. This member of door staff must ensure that there are no more people on the premises than is allowed;

21. SIA Staff are to wear "high visibility" reflective jackets clearly identifying them as security, with SIA badges on display at all times;

22. Registered Door Supervisors will be responsible for searching every customer as they enter the venue and the search is to be conducted only in areas covered CCTV;

23. The premises shall engage with the Metropolitan Police regarding noise and drugs issues in the immediate surrounding area of Monier Road, Remus Road and Smeed Road;

Theft on the premises

24. The I Can Studios will actively discourage and monitor theft activities on its premises;

Before Entry

25. Security Briefing – Managers will endeavour to make the Security Team aware of any specific issues of theft and pick pocketing associated with any particular promoted event during the security briefing before doors open;

26. Profiling: Are they typical customers, have they been to the venue before, where did they hear about the event etc. – identifying any potentially suspicious behaviour from people at the point of entry;

27. Dress Code Issues – identify any potential risks such as girls with large handbags with suspiciously few belongings in them, or guests wearing tracksuit bottoms over additional bottoms;

28. Talk to everyone: To detect accents, knowledge of the event. etc. – ensuring that anyone associated with a group that has been identified as potentially suspicious can be detected as early as possible;

29. Communicate with high-risk guests – ensure they are specifically told of what they can do to minimize the risk of being targeted (use the cloakroom, watch out for your phones, keep your handbag in front of you, don't dance around handbags and check them in instead);

30. Ticketing Issues: Names on tickets – fake names, repeated names – adhering to a strict ticketing policy that prevents entry to anyone who cannot verifiably confirm the provenance of their ticket.

31. Assessing large groups and people on their own: Do they stand out? If so, go through questions and checks to confirm that they have a valid reason for attending the event. Do they know the name of the act, the names of the acts member(s);

32. Extra signage: as part of security checks, the Security Team should ensure that there is sufficient signage around the premises ahead of doors opening warning people to look out for their belongings and to report any suspected thefts as quickly as possible. The Security Team and the Manager will work closely together on ensuring communications to the public in that respect are as clear as possible;

During the Event

33. Informing all Staff & Security – in the event of alleged theft, make sure that all managers, Security Team and all other staff are aware of the issue and actively monitoring & reporting any suspicious activity;

34. Directing Theft Allegations – ensuring there is a procedure to distinguish lost property issues (to be directed to the cloakroom) from alleged theft issues, which all need to be reported to the Head of Security and suitably documented as relevant;

35. Response to Allegations – when instructed to do so by the Manager (or head of Security) and wherever possible, ensure the Security Team re-direct their attentions and efforts towards identifying and catching any persons suspected of theft;

36. Security Checks on the Way Out – random bag & coat checks on the way out to help identify anyone who may be concealing additional possible stolen items;

37. Stop & Search procedure – Identify any guests who have had allegations made against them (from guests, staff or security team) – Firstly call the police and report your suspicions. Security must keep watching the suspected person;

38. Documenting all incidents – Security Team to ensure relevant lost property /theft forms after each reported incident are filled in and documented;

39. Communications with police – Security Team to be aware of the correct procedure in terms of involving the police for any serious reports or incidents. Any questions please contact Pc Mark Perry or the Tower Hamlets Licensing Unit or if not available Met Police's 101 crime number;

40. deleted and replaced with condition 64

Closing down procedure

41. All patrons waiting for a minicab/taxi will be encouraged to wait within the premises;

42. Cab operators shall be informed of the need to keep noise to a minimum and switch their vehicles' engines off whilst waiting for clients;

43. All minicab/taxi firms used shall be requested to instruct their drivers not to block Monier Road or the entrance of the premises (Remus Road) or roads in the immediate vicinity of the premises at any time, all minicabs/taxi firm shall not be permitted to blow their car horns or wait with their engines running whilst outside the premises. [To prevent noise disturbance and in the interest of public safety];

44. Large street signage to deter taxi touting to be displayed during opening hours;

45. Prominent and clearly legible notices shall be displayed in all egress areas of Remus Road and Smeed Road requesting patrons to respect the needs of local residents and to leave the premises and area quietly;

46. A nominated person from the premises to engage with the Metropolitan Police and Transport to assist with illegal taxis not assigned to the premises;

47. Last orders for alcoholic beverages will be 30 minutes before the closure of the premises;

48. After the last song has finished the house lights will be turned on by the duty manager – operating schedule;

49. Please wait fifteen minutes after the lights being turned on before asking customers to leave. This will stagger the egress and help ease the cloakroom;

50. Management should be actively involved with seeing customers off the premises, wishing them goodnight and to also be considerate to the neighbours as they leave;

51. The SIA staff is to be deployed in numbers and a pattern agreed by the Police;
52. Registered Door Supervisor (SIA) will be employed (1) SIA per one hundred (100) customers or part thereof. On other occasions security is to be considered on a continual basis. All details (full name, DOB, Address, SIA badge number, company and Booking on - off times) to be recorded and to be made available to police immediately; [This shall include name, badge number on prominent display, the employer agency (if any) and the time of starting and finishing work];
53. DPS / Premises Licence Holder will ensure that customers shall not be permitted to take any drinks outside/including the car park and smoking area of the premises;
54. Patrons permitted to temporarily leaving the premises (for smoking) and then re-enter the premises shall be monitored by an SIA member of staff;
55. deleted, no longer relevant as smoking will be throughout the yard as it is outside
56. Deleted and replaced with condition 52
57. Deleted and replaced with mandatory condition third paragraph annex 1
58. Deleted and replaced with condition 79
59. deleted and replaced with mandatory condition 1.2 annex 1
60. The premises to have in place a waste Management Plan to include the public highway areas of Monier Road and Smeed Road;
61. No rubbish, including bottles, shall be moved, removed or placed in outside areas between 23:00hrs and 08:00hrs;
62. No rubbish shall be left on the pavement outside the premises at any time;
63. An incident log shall be maintained at the premises, and made available on request to an authorised officer of the Council or the Police, recordable offences will include allegations of criminal offence and which will record the following:
- a) all crimes reported to the venue;
 - b) all ejections of patrons;
 - c) any complaints received;
 - d) any incidents of disorder;
 - e) seizures of drugs or offensive weapons;
 - f) any faults in the CCTV system or searching equipment or scanning equipment;
 - g) any refusal of the sale of alcohol;
 - h) any visit by a relevant authority or emergency service;
64. A log shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection by the police or an

authorised officer of the Council at all times;

65. Prominent signage indicating the permitted hours for the sale of alcohol shall be displayed so as to be visible before entering the premises, where alcohol is on public display, and at the point of sale;

Additional Conditions:

66. All events with regulated entertainment to be risk assessed and a 696 form completed and submitted to SCD9ProactiveLicensingIntelligence@met.police.uk at least 3 weeks prior to the event;

67. While the premises is open to the public and selling alcohol there shall be a manager who is a personal license holder;

c) Public safety

Public safety

82. All staff engaged outside the entrance to the premises, or supervising or controlling queues, shall wear "high visibility" reflective jackets clearly identifying them as members of staff;

83. The licence holder shall ensure that any queue to enter the premises which forms outside the premises is orderly and supervised by SIA door supervisors so as to ensure that there is no public nuisance or obstruction to the public highway;

84. The attending manager or designated responsible staff member of the premises shall remain on the premises until it is fully cleared of all customers;

85. Deleted, no longer relevant as the space is outdoors

86. Adequate facilities shall be maintained for disabled visitors and arrangements shall be in place to enable the safe evacuation of disabled visitors in the event of an emergency and that disabled visitors are made aware of these arrangements;

87. All emergency doors shall be maintained effectively self closing and not held open other than by an approved device;

d) The prevention of public nuisance

Prevention of Public Nuisance

68. A sound limiting device located in a separate and remote lockable cabinet from the volume control shall be fitted to any musical amplification system and set at a level determined by and to the satisfaction of an authorised officer of the Environmental Health Service's Community Protection Department to ensure that no noise nuisance is caused to local residents. The operational panel of the noise limiter shall then be secured to the satisfaction of officer from the Environmental Health Service. The keys securing the noise limiter cabinet shall be held by the licence holder or authorised manager only, and shall not be accessed by any other person.

The limiter shall not be altered without prior agreement with the Environmental Health Service;

69. Deleted, no longer relevant as the space is outdoors

70. Deleted, no longer relevant as the space is outdoors

71. Deleted, no longer relevant as the space is outdoors

Prevention of Noise Pollution and Public Disturbance

72. Music levels are not to exceed acceptable levels even at peak times. These Levels are to be mutually agreed upon by the DPS, Local Authorities Environment Department and local residents (if necessary);

73. As relevant, the noise limiter should be set to ensure that both a level of music and patron noise is achieved at least -10 dB below the lowest recorded background noise level or not audible at either 1.0m outside any affected residential façade or within any affected habitable rooms with the windows open;

74. Deleted as no events will finish past framework hours

75. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and leave the area quietly;

76. Customers arriving and leaving the premises will be advised that there shall be no parking towards Iron Works or Omega Works [To prevent the likelihood of noise disturbance to local residents]. This shall be supervised by authorized staff members dressed in "high visibility vests";

77. At least 2 SIA licensed door supervisors shall be on duty at the entrance of the premises at all times whilst it is open for business from 21:00 hours; with the exception of times when only the Café/pizzeria is trading.

78. A direct telephone number for the manager at the premises shall be publicly available, the telephone number shall be made available to residents in the vicinity;

79. Designated Premises Supervisor or Personal Licence Holder (nominated /responsible member of staff who holds a Personal Licence) to be present when trading after 21:00 hours. [Allowing close supervision of staff and a single point of contact for the police and other agencies when attending the location];

80. A cloakroom attendant shall be on duty in the cloakroom when the premises is open to the public; with the exception of times when only the Café/pizzeria is trading.

81. The premises shall prominently display signage informing customers: -
a. To leave quietly and to respect your neighbours;
b. CCTV is in operation and police have instant access to the footage;
c. Searching of customers prior to entry is a requirement of entry. No

search – No entry policy is operated on the premises;

e) The protection of children from harm

Protection of Children from harm

88. The venue shall prominently display notices advising customers of The "Challenge 25 Policy" the acceptable proof of age such evidence may include a UK photo driving licence or passport and proof of age cards bearing the PASS hologram symbol.

Checklist:

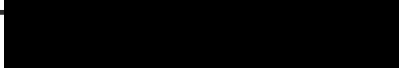
Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 11).
If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	13-03-2018
Capacity	LICENSING CONSULTANT / AGENT

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, each of the applicant or their respective agent must sign the application form.
13. This is the address which we shall use to correspond with you about this application.



Summer Beach Project

EVENT Manual

Ican Studios

35 Monier Road, Hackney Wick. London. E3 2PR

Event Vision/Description

Food:	Provided by Café/pizzeria
Event live time	10am-9/9.30pm
Get-in:	Determined by individual event production plan
Get-out:	Determined by individual event production plan
Venue:	Ican Studios/Yard Area
Vision:	

Ican Studios presents the ***Summer Beach***
... Relax... Refresh...Recharge!

A stone's throw to the Olympic Stadium and at the heart of Tower Hamlet's new East End on Fish Island. The Summer Beach will be London's best value for money entertainment offer.

Concept:

iCan Studios will host a number of Summer Beach events, consisting of innovative party concepts produced by independent external promoters and supported by an internal event management and security function.

Tone: Calm to excitable, however contained
Content: Various:- music, games, licensed bar
Capacity: as agreed with LFB

Ican Studios Contact/s in case of emergency /enquiries:

Project Director	Philip Glen Kirton	
Project Manager	Stefano Del Core	
Project manager	Alessandro Avanzato	

This does not replace the need for contacting the Emergency Services for all major incidents and emergencies on the day. In such cases, please call 999.

Target Audience Profile

Type:	Young Adults
Age:	20 to 50
Gender specific:	Mixed – undefined
Purpose (At work / Leisure):	Entertainment local area cultural offer

Safety Policy

Policy Statement

Ican Studios & its partners will be producing **Summer Beach**. The event organisation including the Event Safety Policy has been co-ordinated by Ican Studios and is not transferable.

Ican Studios will ensure, so far as is reasonably practical, to take appropriate measures to maintain the health, safety and welfare of its employees and others during the party nites.

Ican Studios recognises its duty to comply with the requirements of the Health and Safety at Work etc Act 1974 and any legislation made under it, in particular the management of Health & Safety at Work Regulations 1999.

Ican Studios will strive to ensure that its partners, contractors and suppliers compile with our Health & Safety Policy. This policy refers to the activities and operations of Ican Studios only. All third parties must ensure that they have adequate insurance, Health & Safety documentation and procedures to cover their respective areas of responsibility, including but not exclusive; Public and Employee Liability Insurance;

Equipment loss, theft, damage and replacement Insurance; Loss of Earnings, Event specific Risks Assessments and any other procedure, process and/or insurance cover.

Ican Studios will not be liable for any loss, damage, theft or non-operation of any Third Party provided equipment.

Our policy is to comply with and where possible exceed the minimum requirements of the law, and will provide suitable resources as may be required to meet this commitment. Health and safety management will involve effective planning and organisation to develop and implement systems that will enable the control, maintenance and improvement of safety performance.

Ican Studios as far as is reasonably practicable,

- Provide and maintain equipment and systems of work that are safe and without risks to health, that is a safe place of work, and a safe system of work
- Ensure the safety and absence of risk to health in connection with the use, handling, storage or transportation of articles and substances
- Provide such information, instruction and training and supervision as may be necessary to ensure the Health and Safety at work of its employees
- Take appropriate preventative and protective measures
- Provide employees with health surveillance where necessary
- Appoint competent personnel to secure compliance with statutory duties

This policy will be regularly monitored to ensure that it is being implemented. It will be reviewed regularly or as may be required by changing circumstances, and revised as necessary.

Ican Studios

Key Job Descriptions

Event Producer: - Phillip Kirton on behalf of A Class Above Events

The Event Producer will take overall responsibility for the event and will oversee all staff, suppliers and performances. The Event Producers will make all final decisions relating to the event, in conjunction with the stakeholders and will be available throughout the day via radio communications and/or mobile phone.

Promoter Liaison & Event Manager:- Alessandro Avanzato

Will manage the Fish Island Party Night programme, including, but not exclusive to, designing and delivery of events, production/venue staff management, promoter liaison, pre-post production cleansing of site and post event reporting to iCan Studios Management Team.

iCan Studios Production Adviser:- Stefano Del Core

The Producer Adviser Manager will provide advisory support for the events and ensure that the H&S integrity of the event is monitored. He will ensure that security, stewards and volunteers are aware of the all the relevant H&S protocols and assist A Class Above Events deliver the programme. He will report directly to the Event Producer and advise as to the development of the events

Security:- SMS Security

The Security function is responsible for securing the venue, monitoring the audience, protecting patrons, and managing the safe crowd control and if need be evacuation of the complex. They will provide A Security Plan and provide SIA Door Supervisors.

Event Termination

The final decision to terminate the event will be taken by the Event Producer and event manager in consultation with the iCan Studios Management Team. In an event of public disorder, the Met will assume operational control of the event and coordinate efforts to ensure safe crowd dispersal and event shut down.

Restricted Access

Access to all parts of the production will be managed by colored wrist bands. Samples will be given to security and met police (if required) before the events.

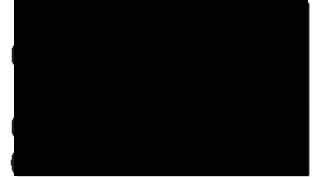
RED AAA

Event Management Team Contact List:

iCan Studios

Project Exc. Director Producer: Philip Kirton

Event Manager
Production Adviser: Alessandro Avanzato
Stefano Del Core



A Class Above Events

Director: Philip Kirton



SMS Security

SIA First Aider: Anton Vidal



'The Summer Beach Night'

Site Safety Plan

All persons entering the site during the event must comply with the following rules.

Site Safety Rules

All contractor staff must read and understand these rules before being allowed to work on site as well as undertake local police screeches. (As per schedule)

1. Only authorised persons are to be allowed to work on the production site.
2. There is no risk from moving vehicles and plant. Site speed limit is **5MPH**. All vehicles attempting to reverse or carry out any other difficult manoeuvres must be assisted by a banksman.
3. Plant and work equipment is to be operated **ONLY** by competent personnel. Licences must be presented to the Technical/Production Manager for checking, and a copy kept on site, before any operator can use plant.
4. All work equipment brought onto site must be fit for purpose and safe. Documentation to support statutory inspections and maintenance will be required for inspection on site.
5. Consumption of intoxicating substances or other substances that may impair judgement is strictly prohibited by workers on site.
6. Any contractor performing tasks that may affect the safety of others is required to document the hazards and controls and inform all other contractors likely to be affected of the risks before carrying out the work.
7. No hazardous substances may be brought onto the site until a COSHH assessment has been carried out and required controls put in place.
8. All contractors are responsible for providing PPE and ensuring that their staff, whether full time or self employed, wear or use the PPE as required and are trained in its use. PPE is only to be used as a last resort protective measure.
9. All trip hazards are to be removed or protected. This includes all electrical cables.
10. All accidents and incidents (however small) must be reported and recorded in the Accident Report Book.
11. No electrical supply is to be connected to without consulting the provider first.

Communications

Radio Channels

EMERGENCY ONLY:- Independent Channel	Channel (Security)
Operations	Channel 1 (dedicated)

Radio Operation

Radios are crucial to the operation of the event. Radios will be used as follows:-

1. To prevent incidents / emergencies
2. To deal with incidents / emergencies as they arise
3. To communicate information
4. To coordinator backstage activity

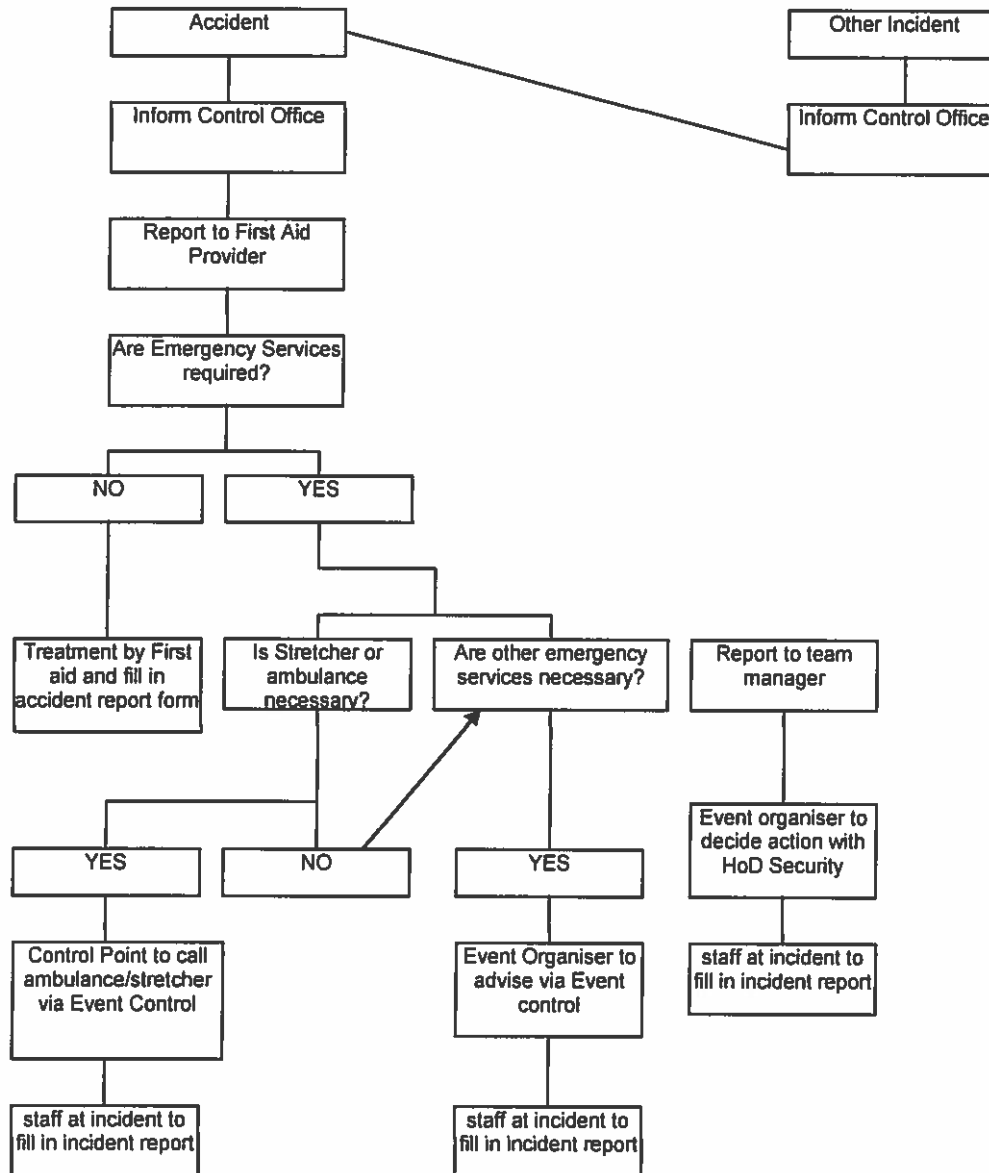
Radio Location

Static:

Yard
Studio 1
Studio 2
Gate
Control

Static Radio positions will be supported by mobile radios held by key members of Event Management Team and a member of iCan Studios Management Team. This will vary depending on type of event and security requirements.

Incident Report Procedure



Emergency Plan & Procedures

Any incident that cannot be controlled or contained by the immediate attendance of a steward or member of event staff should be reported to the Event Manager. The Event Manager will decide upon the appropriate response required in conjunction with iCan Studios Management Team (Duty Manager) and will deploy adequate resources to manage the emergency.

Summer Beach Operating Times

Monday - Thursday 10:00 - 22:00

Friday - Sunday 10:00 - 22:30

Production & Site Control

- The production comprises of 3 distinct areas, identified below.

AREA 1	Studio 1 Event Space
AREA 2	Studio 2 Event Space
AREA 3	Court Yard (Beach)

- Regular status updates relating to security, major & minor incidents and accident risks will be communicated by the Event Manager to all staff
- Alerts will be communicated by radio, code words and gestures.

Alerts are graded as follows:-

GREEN	FREE MOVEMENT OF PEOPLE
AMBER	POTENTIAL CROWD PROBLEM
RED	SERIOUS CROWD PROBLEM

The event should open with all areas at GREEN communicated by Event Manager to iCan Studios Management Team (Duty Manager).

Major Incidents - Suspicious Packages, Fire and Mass Evacuation (RED ALERTS)

- a. Stewards to report emergency to the Event Manager, immediately.
- b. Emergency Services to be notified, immediately
- c. Site control procedures to be followed and site to be evacuated on the instruction of the Emergency Services and/or Event Manager, iCan Studios/Bishop Wayne Malcolm, must be informed immediately
- d. Await further instruction from the Emergency Services. Under no circumstances should staff, contractors of the public re-enter the site until advised to do so and site awarded a Green grade.

A fire in an area would immediately put that area on RED At RED an evacuation of the area would be instigated.

Serious and Minor incidents

*If there is then a potential crowd problem:
(e.g. crowd build up in the yard)*

- a. The area would be given the AMBER grade.
- b. Security and Stewards would be sent to alleviate the pressure. Use of loud hailer if necessary
- c. Upon successful action, the area would revert back to GREEN.
- d. Alternatively, if crowd pressure has NOT been reduced and/or a serious crushing incident or pinch-point is occurring the area would be granted the RED grade.
- e. Consequently, surrounding areas which have been affected by the crowd build-up, will go to AMBER grade in an attempt to deal with the overflow problems. E.g. entry into the site via the main gate.

If there is a breach of security: (attempted storming of the gate)

- a. The area would be given the AMBER grade, until instructed by Security
- b. Artists and crew would be informed using radio communication and police notified as required causing as little disruption to the public as possible.
- c. Upon successful Security action, the area would revert back to GREEN.
- d. Alternatively, the area would be granted the RED grade.

- e. Consequently, surrounding areas which have been affected by the crowd build-up, will go to **AMBER** grade in an attempt to deal with the overflow problems.

Specific Actions to be taken by Security/Stewards

1. FINDING A SUSPECT PACKAGE.

- A. IDENTIFY THE OWNER IF POSSIBLE.
- B. INFORM EVENT PRODUCER (contact police, bomb squad)
- C. AWAIT FURTHER INSTRUCTIONS FROM EVENT PRODUCER.
- D. DOCUMENT INCIDENT IN INCIDENT LOG.
- E. DO NOT USE RADIO COMMS. WITHIN 200 METRES OF SUSPECTED PACKAGE
- F. USE SIA STEWARDS TO SET UP CORDEN, UNTIL MET.POLICE ARRIVE ON SCENE

2. DISCOVER OR ARE INFORMED OF A FIRE.

- A. INFORM EVENT PRODUCER (Notify Emergency Services and Met. Police)
- B. IF SAFE, COMPLEX STAFF WILL ATTEMPT TO PUT FIRE OUT WITH AVAILABLE FIRE FIGHTING EQUIPMENT FOLLOWING FULL EVACUATION OF THE IMMEDIATE AREA.
- C. KEEP EVENT POLICE AND PRODUCER INFORMED OF THE SITUATION AND WAIT FOR FIRE SERVICE.
- D. DOCUMENT INCIDENT IN INCIDENT LOG.

3. CROWD PRESSURE PROBLEM.

- E. INFORM EVENT PRODUCER
- F. TRY TO EASE PRESSURE I.E. BY DISPERSING CROWD
- G. WAIT FOR FURTHER INSTRUCTIONS.

Call signs

The following announcements will be made over the PA to identify to staff incidents that are occurring.

- IN THE CASE OF A FIRE:-

"Would MR ASH please report to the ZONE n"

When the incident is over the following announcement will be made:-

"MR ASH Is no longer required in the ZONE n"

- IN THE CASE OF A SUSPECT PACKAGE:-

"Would MR ODDITY please report to the YARD"

When the incident is over the following announcement will be made:-

"MR ODDITY is no longer required In the YARD"

- **IN THE CASE OF A CROWD MANAGEMENT PROBLEM:-**

"Would MR DENSE please report to the GATE"

When the incident is over the following announcement will be made:-

"MR DENSE is no longer required In the GATE"

GENERAL SAFETY PROVISIONS

Security/Stewarding

SMS Security will be providing SIA Door Security, throughout the Summer Beach programme

For event days an initial requirement of x3 Security will be retained. Their times will be staggered across the opening hours, this will be adjusted by risk assessment per event

Promoter Management

A Class Above Events will be responsible for promoter management and liaison. They are responsible to implementing any relevant Event H&S Management protocols and reporting any issues relating to the programme to iCan Studios Management Team

Licence

The Complex is cover by a B1 Film Studios Licence, and has a full alcohol licence for studios 1 & 2, this licence has recently been applied to vary to allow the addition of an outdoor Café pizzeria and is supported by a second time limited licence application to allow the use of the Yard/Beach for licensable activities. iCan Studios reserves to right to apply for its own TENs to cover the operation of a full alcohol TENs Licence in alternative location in the complex

Insurance (Public Liability)

Every event at iCan Studio has Public & Employee Liability Insurance cover of £5million. in addition, all external partners will be asked to provide copies of their insurance cover and other relevant documentations

Control Point

A control point if required will be place in an appropriate location on the complex

Noise Strategy

During the events we will monitor the sound direction and audience numbers and ensure that music is kept within levels and limits as agreed. Instructions from Police and/or LB Tower Hamlets Environmental Officers will be implemented immediately and reviewed.

Crowd control

Subject to pre-production due diligence exercise, SMS Security will be managing Crowd Control, Access & Egress from the venue throughout the Summer Beach programme

Media Strategy

n/a. Referrals only

Emergency Response Plan

Access to the site will be tightly regulated. In order to establish and maintain capacities, Security Staff will count people in and out of the Yard and Complex.

Site (Evacuation Protocol):

1. The site will comprises of the following areas:
Area 1 **STUDIO 1**
Area 2 **STDUIO 2**
Area 3 **YARD**

The site will treated as one area in the case of an evacuation.

2. In the event of an emergency and depending on its nature and severity, the Event Manager will assess the situation, in consultation with SMS Security. If deemed necessary, the Event Manager will contact the relevant emergency services immediately by calling 999. If the incident is of a medical nature, the First Aider will take what action they can and, if necessary, inform the nearest hospital according to its normal emergency procedures.
3. If the Event Manager believes it necessary, to evacuate the event site the following action will be taken:
 - a. The Event will cease, bars will close and music will be turned off.
 - b. Announcements will continue to be made via the PA and/or loudhailers, until the whole complex is evacuated or asked to leave the site by the blue light services.

'Ladies and Gentlemen, due to circumstances beyond our control, we regret to inform you that we are unable to continue with today's Event. Can you please leave the Complex immediately via the nearest exit.'

In the event of a power failure, a loudhailer will be used.

Evacuation Plan

A full evacuation would involve a complete complex clearance. As the complex is contained, any evacuation will be full. Evacuation from the building complex will be determined by the location of the incident within the building. A Yard evacuation will be via the gate. The AVP Point will be on the opposite side of Monier Road at the junction of Monier & Smeed Roads

ALL AREAS

On the decision that an evacuation is needed, the following sequence will apply.

1. Music will cease immediately and artists & crew will leave the performance area in a calm manner via all exits from the complex
2. They will await instructions to disperse at the AVP point where a full role call will take place
3. Evacuation announcements will be made on the PA system or loudhailers.
4. Security will evacuate the designated area away from the incident.
5. Stewards will work in conjunction with the emergency services and until the incident is at a level that their services are no longer required.

First Aid

First Aid will be provided by SMS, who will be supplying a SIA First Aider. Throughout the programme up to x2 first aiders will be available to assist potential incidents.

Fire Safety

There are suitability located fire points throughout the building. In addition, iCan Studios will ensure that the Event Manager takes additional measures depending on the nature of the programme

All contractors will provide Method Statements, H&S documentation, PAT Testing Certificates, Indemnity Insurance and Fire Risk Assessment, which will be available for inspection on the day by iCan Studios Management Team.

Lost Property

Stewards will be briefed to hand any lost property over to the Event Manager who will arrange for its safekeeping in the office. Any items of value that are unclaimed will be handed over to the police or discarded.

Water Provision

Water will be available throughout the day, throughout the complex and available to purchase

Waste Management Plan

There are x6 1100's bins on site. A local waste management company, McGrath, has been contracted by the Management to collect those bins at regular intervals.

Close Down and Dispersion of the Public

The Complex will operate and then close down, no later than the licensable times each day. Members of the audience will be asked to leave the complex.

END.

ICAN CENTRES YARD/BEACH PROJECT 2014

PROBABILITY	SEVERITY RATING				
	MULTIPLE DEATH 10	SINGLE DEATH 8	MAJOR INJURY 6	3 DAY INJURY 4	MINOR INJURY 2
CERTAIN 10	100	80	60	40	20
VERY LIKELY 8	80	64	48	32	16
PROBABLE 6	60	48	36	24	12
POSSIBLE 4	40	32	24	16	8
UNLIKELY 2	20	16	12	8	4
VERY UNLIKELY 1	10	8	6	4	2

The probability and severity rating associated with each individual hazard, is calculated before the controls are put into place. Once the controls are in place, the hazard and its severity may not change, but the probability will be reduced to a maximum of 'Unlikely'.

COMPLETELY UNACCEPTABLE RISK

REASSESS THE RISK AND IMPLEMENT STRICTER CONTROLS

PROCEED WITH CAUTION WITH A HIGH LEVEL OF MONITORING

PROCEED WITH CAUTION

TASK OR ACTIVITY COVERED BY THIS ASSESSMENT

ACTIVITIES

IDENTIFICATION OF SIGNIFICANT HAZARDS AND ASSOCIATED RISKS FOR THE TASK / ACTIVITY (e.g. fire, electric shock, violence, fall from height etc.):

FIRE

SLIPS, TRIPS and FALLS

WELFARE

FIRST AID

IDENTIFICATION OF THOSE AT RISK

A Class Above Events STAFF

EXTERNAL PROMOTORS

PARTICIPANTS AND AUDIENCE

SECURITY STAFF

CONTRACTORS

PLEASE REMEMBER – HAVING THE CORRECT & APPROPRIATE PERSONAL PROTECTIVE EQUIPMENT IS THE RESPONSIBILITY OF EACH INDIVIDUAL PERSON.

Area	Hazard	Risk	S	P	Risk Rating	Control	Notes
Load in / Out	Movement of equipment	Manual Handling Resulting in Injury Obstruction	4 4	2 2	8 8	<ul style="list-style-type: none"> All Contractors to supply risk assessments and method statements Only Core Staff and delegated associates to move any equipment relating to the event Load/unload to be supervised by competent person. All crew to be competent and able in the task to be undertaken. All gangways, emergency route and fire exits to be kept clear at all times. Personal protective equipment to be used where required. Technical areas to be isolated from the venue staff and staff not required for the load in operation. Designated pathways to be used at all times. Heavy goods are lifted through the knees 	Technical staff to be advised where necessary. EM to allocate the distribution to the movement of equipment.
Power distribution & Electrical Equipment	Connecting to internal power supply	Electric Shock Burns	8 2	2 2	16 4	<ul style="list-style-type: none"> Internal electrical supply. All power supplies are to be measured with reference to appropriate earth / neutral connections. Power is to be turned off and tested SAFE while wiring in tails. All equipment is PAT tested Equipment to be kept at a safe distance from the public and general staff 	Managed by EM

Party Time	Working during event	Falling Tripping	4 2	2 2	8 4	<ul style="list-style-type: none"> All walkways to be clearly defined. All access to/from the event to be kept clear at all times. All event activity to be overseen by competent EM at all times. Health & Safety briefing to all staff and promotor (paid & volunteers) to be conducted prior to public access Access onto the site to be authorized by Core Event Team 	A Health and Safety briefing will be given about the EMP & Site public.
Party Time	General	Crushing Hysteria	4 4	2 2	8 8	<ul style="list-style-type: none"> Banners, flags, directional signs, announcements and stewards will assist in crowd management Adequate numbers of staff to be on hand to remove distressed members of the public Audience to be monitored at all times. Gates & gangways will be kept clear at all times 	Refer to Evac. Management Plan
Party Time	General	Falling and Tripping	4 2	2 2	8 4	<ul style="list-style-type: none"> All walkways to be clearly defined. Stewards will escort anyone onto and off the site Anyone behaving in an unsuitable/unsafe way will be asked to leave the site. 	

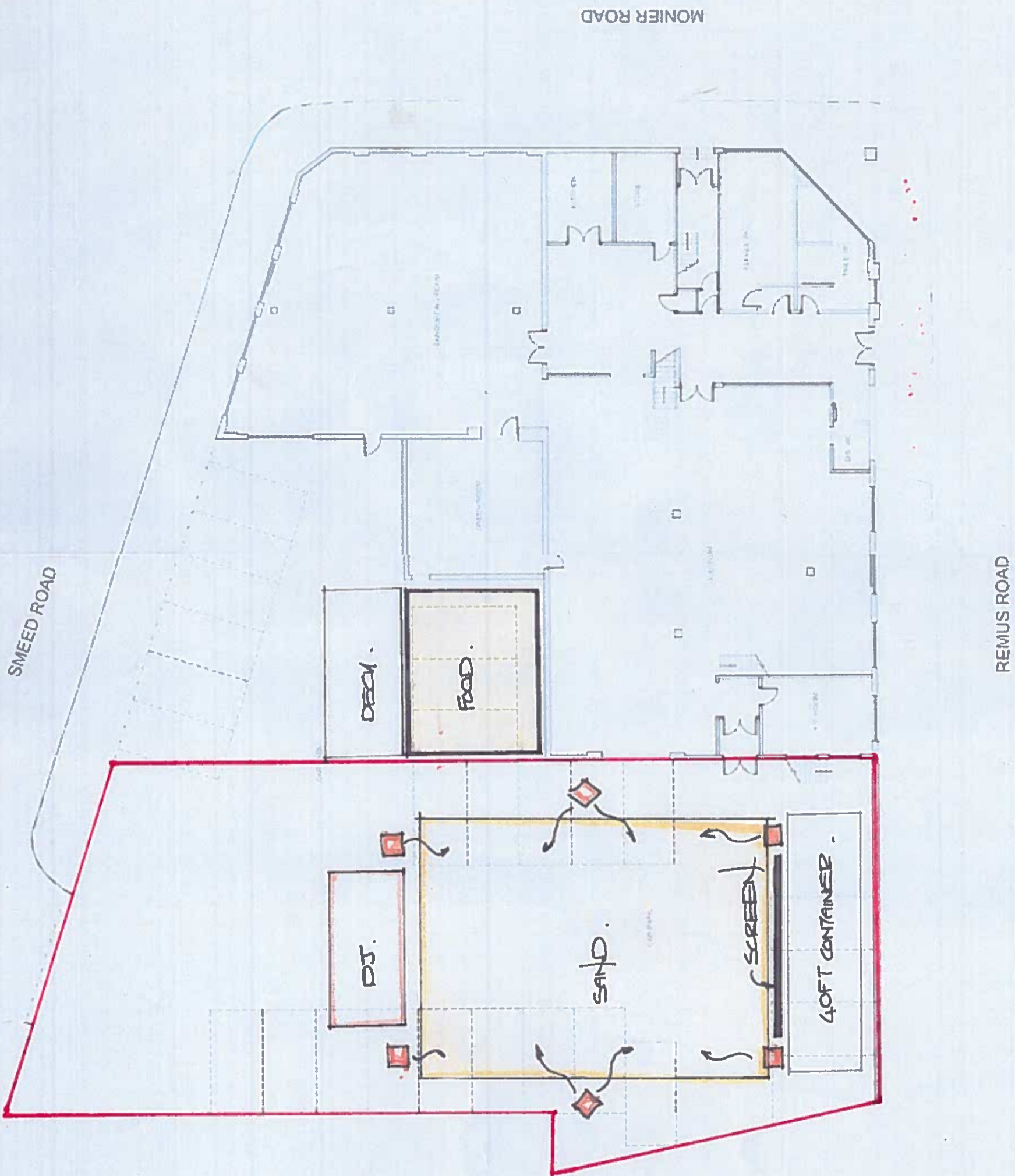
Main Event Production	Infrastructure	Unstable structures Strains Trapping Falling objects Obstruction	10	2	20	<ul style="list-style-type: none"> • Manual handling procedures to be implemented. • All handling/movement of equipment to be undertaken by suitable numbers of crew to avoid strain. • All crew to be competent and able in the task they are to undertake and all work to be supervised by a competent person. • All computer equipment & stands to be positioned in a way that will not obstruct gangways, emergency routes or fire exits and will not endanger the health and safety of others. • Electrical wiring to be safely secured and masked to floor 	
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Guest Areas	Large numbers of people in a confined space.	Crushing Tripping Public order Crime	4 4 4 4	2 2 2 2	8 8 8 8	<ul style="list-style-type: none"> • Suitable and adequate emergency egress routes to be identified and maintained. • Suitable and adequate number of crowd management and stewards to be allocated to all areas. • All stewards to be familiar with the layout at the site, be competent in the task they are to perform and be aware of their responsibilities. • Crowd movement and condition to be monitored at all times from suitable vantage points. • All trip hazards to be isolated. • All stewards to be briefed on suitable and sufficient catering, toilet and hygiene facilities to be available. • Guests will be advised that valuables are their responsibility • Programming dispersed throughout the day to avoid over-crowding. • Situation to be monitored on regular basis and announcements to be made. • We will establish Clearly defined access routes for wheel-chair users. 	
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Guests Emergency Egress	Movement of large numbers of people under duress.	Crushing Tripping Public disorder	6 6 6	4 4 2	24 24 12	<ul style="list-style-type: none"> • Emergency evacuation procedure to be put into action • All crew and production staff to be aware of such procedures and briefed by on site operations team. • Adequate and suitable emergency exits to be available throughout the site. • Movement of crowd to be monitored and managed by Stewards and EMT. • All evacuation routes & gates to be manned and kept clear at all time. • Suitable audience lighting to be made available and activated to assist with evacuation of areas during periods of darkness. • Walkie Talkies/mobile phones provided to Key positions staff situated on the event 	A current evacuation plan to be delivered on site and features in the Event EMP
Site and Environment	Guests	Slips/trips/falls Fires Children wandering off	4 4 4 4	4 4 4 4	16 16 16 16	<ul style="list-style-type: none"> • First aider available • Clear boundaries of behavior set before people enter the Event Site • Stewards to be briefed as to potential hazards, particularly upon entering/participating in activities • Flammable materials and rubbish are not allowed to accumulate • Regular cleaning of areas and emptying of bins • Regular head counts 	

PA System	Amplified sound	Damage to hearing	6	2	12	<ul style="list-style-type: none"> • Sounds levels will be set by the Centre and monitored by Event Manager • All conditions of Centre license to be adhered to. • Ear protection to be available and used at all times by persons working in immediate vicinity of speakers. • Warning signs to be posted in high-risk areas. 	
Party Time Activities	Site & Guests	Slips, falls and trips Musculoskeletal Disorders. Possible injuries during classes.	6	2	12	<ul style="list-style-type: none"> • Workplace inspection by Event Management. • Uneven surfaces to be checked • All cables to be taped securely to ground. • Performance area to be inspected for hazards prior to open doors. • Public Liability & Employee Liability insurance will be provided by Promoters 	
All Zones	Site	Criminal/terrorist activity	10	2	20	<ul style="list-style-type: none"> • Safety /security plans to be made available to Centre for inspection and comments • The Blue Light Services will be informed of the events via the licensing process • All areas to be checked for suspicious items prior to doors. • All crowd activity to be monitored at all times. • All unacceptable behavior by members of the public to be dealt with accordingly. • iCan Studios are not responsible for personal items that are stolen. 	Criminal activity to be dealt with by Police. Unruly behavior in crowd to be dealt with in first instance by Security Team then by Police upon request.
All Areas	Site	Personal Injury	6	4	24	<ul style="list-style-type: none"> • Suitable and adequate first aid facilities to be available in both public and production areas throughout build up, show and de-rig periods. • A first aider will be on site and there will be a treatment room which will be the First Aid Room as provided by the Centre 	Any incident involving Health & Safety (including non-consensual acts of physical violence on the premises) must be logged whether the person has received first aid or not.

All Areas	Site	Fire	8	2	16	<ul style="list-style-type: none"> • Suitable and adequate fire fighting facilities to be available in both public and production areas throughout build up, party and de-rig periods and supplied by the Venue and Event Manager • iCan Studios will provide all Fire equipment and the organisers will adhere to evacuation procedures as dictated by iCan Studios 	
Main Entrance (s)	Site	Crushing Disorder	6	2	12	<ul style="list-style-type: none"> • Queuing systems to be prepared by NSC, within their Security Plan Proposals, provided to iCan Studios and then the Event Manager available for scrutiny to the Blue Light Services and Licensing Authorities. • Clear signage to be erected • Sufficient & approved numbers of stewards to be Present 	



Rev	Date	Description	By	Check
1	10/10/2003	Initial	AS	
2	10/10/2003	Revised	AS	
3	10/10/2003	Revised	AS	
4	10/10/2003	Revised	AS	
5	10/10/2003	Revised	AS	
6	10/10/2003	Revised	AS	
7	10/10/2003	Revised	AS	
8	10/10/2003	Revised	AS	
9	10/10/2003	Revised	AS	
10	10/10/2003	Revised	AS	

SCALE 1:200 CAS.

Mohshin Ali

From: Mohshin Ali on behalf of Licensing
Sent: 09 April 2014 17:17
To: Mohshin Ali
Subject: FW: Objection Ican time limited license
Attachments: Objection Ican outside event 2014.doc

From: MARK.J.Perry@met.pnn.police.uk [<mailto:MARK.J.Perry@met.pnn.police.uk>]
Sent: 09 April 2014 14:29
To: Licensing; [REDACTED] Ian Wareing; Alkesh Solanki
Subject: Objection Ican time limited license

Dear all,

Please see attached the objection to the Time Limited License on the grounds of Crime and Disorder and Public Nuisance.

Regards

Pc Mark Perry
Licensing Officer
Tower Hamlets Borough
Limehouse Police Station
27 West India Dock Road
0207 275 4950

Total Policing is the Met's commitment to be on the streets and in your communities to catch offenders, prevent crime and support victims. We are here for London, working with you to make our capital safer.

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LBTH Licensing

Toby Club,
2 Vawdrey Close,
E1 4UA

HT - Tower Hamlets Borough

Licensing Office
Limehouse Police Station,
27 West India Dock Road,
E14 8EZ

Telephone: 0207 275 4950
Facsimile:
Email: Mark.perry@met.police.uk
www.met.police.uk

Your ref:
Our ref:

9th April 2014

Dear Licensing,

Re: Application for Time Limited License for Ican Centres Limited

External Yard Area. 33 - 35 Monier Road

From 14th April 2014 to 1st October 2014

I write with reference to the above application for the above premises.

Police object to the application for a Time Limited License on the grounds of Crime and Disorder and Prevention of Public Nuisance.

ICan Centre already has a premises license for the main buildings that allows it to sell alcohol and play music until 06:00am up to 50 times a year (not including temporary event notices). They have also applied to have a Pizza restaurant open in their yard.

This application will allow the premises to play music and movies and sell alcohol over a six month period. In essence this will allow it to be turned into a mini festival or outdoor event space. With the ability to then transfer any event inside and carry on until 06:00 am.

With a premises that can sell alcohol from 10:00 in the morning until 9:00pm at night we need to make sure that we are happy that the premises has sufficient plans in place to prevent crime and disorder and public nuisance.

At present we do not know what events Ican centres has planned, therefore it is impossible to know what security measures are required, or what the event management plan should contain, or how customers will be dispersed.

I have asked for a diary of the events they have planned, and a detailed event management plan, but as yet have not received them.

There could be anything from day time Raves, such as "Secret Sundays" events, it could be a base for festivals such as "Hackney Wicked", we simply do not know, therefore cannot judge the risk.

.

Therefore Tower Hamlets Police ask for this application to be rejected.

Mohshin Ali

From: Andrew Heron on behalf of Licensing
Sent: 03 April 2014 12:43
To: Alex Lisowski
Cc: Mohshin Ali
Subject: FW: I CAN OBJECTION (licensing@towerhamlets.gov.uk)

From: tina johnston (Google Drive) [REDACTED]
Sent: 03 April 2014 10:50
To: Licensing
Cc: t [REDACTED]
Subject: I CAN OBJECTION (licensing@towerhamlets.gov.uk)

I CAN OBJECTION

dear Sirs

Please find attached my objection to the extension of the license for ICAN in Monier Road E3.

I can be contacted on [REDACTED] via email [REDACTED]
[REDACTED]
[REDACTED]

Snapshot of the item below:

Objection to Extension of Licensable Property and Opening of Pizzeria ICAN Studios, Monier Road, E3

2nd April 2014

I am a resident of Omega Works, which lies at the opposite end of Wyke Road to the proposed Pizzeria, and would like to lodge an objection to the extension of the alcohol license, and change of use.

When the license was granted for a Alcohol and Entertainment was initially granted, we were not, as local residents, informed of the application by LBTH.

Since the property has been operating as a Nightclub/ Music venue, there has been some noise disruption, but not excessive. This is mainly due to the fact that during the winter months doors and windows have been closed in the local homes, and also the use of their outdoor space, would have been limited due to the weather, with the exception of the outdoor space for portaloos. I believe strongly that during the coming warmer weather, and lighter nights and mornings, more use will be made of the existing outdoor space, and local residents will have doors and windows open on their homes, noise disruption to the local residents will be increased.

Whilst noise disruption has not been a big problem *so far*, from the outset, increased litter around the area has increased greatly, specifically in the days after they have been open as nightclub at the weekend. Predominantly this is in the form of empty alcohol bottles, plastic cups, vomit, food wrappers and containers and promotional flyers for other club nights, both as loose sheets and in pre wrapped packets. I have also seen men urinating in the streets on nights when the club is open. The area of increased litter normally is spread from the area of the bus stops on Wansbeck Road down to Roach Road and along Monier Road.

On Monday I saw a piece of paper, with distinct fold marks in, and whilst not a taker of drugs myself, I am aware that this is very likely to be a wrapper normally used to package and distribute cocaine in, and butts of what looked like spliffs. This was at the corner of Remus Road and Monier road, outside ICAN. I have attached some photo's of recent debris left from the Nightclub, and whilst it cannot be attributed to the owners/management of ICAN directly, the location of this litter and debris does radiate from the entry of

ICAN on Remus Road, and therefore most likely to be caused by their patrons and associated business. The area did not have this problem prior to the nightclub license being granted last year.

I believe that by allowing them to extend both the alcohol license and useable area of the property the litter, noise and traffic disruption from patrons to the surrounding roads and residential areas, not just following a 'club' night, but over the whole week, will be increased.

I would also suggest that they are requesting the extension as a loophole to allow them to start trading earlier as a club during the summer months and allowing them to use that outdoor space to sell alcohol, which will bring increased noise and disruption to the local residents. I understand that the application is for the license indicates that they only want to serve alcohol up to 9pm; which not only is very early for a food business to stop trading, it is also no doubt when their alcohol license for the club begins?

Interestingly, they are advertised as hosting a Secret Sundaze party on 24th August this year. Secret Sundaze promotes itself as

“secretsundaze, London’s infamous Sunday daytime party has firmly established itself as one of Europe’s most distinct voices in underground electronic music”

source - <http://www.residentadvisor.net/promoter.aspx?id=22>

<http://www.residentadvisor.net/club.aspx?id=62991>

I believe this supports my statement above?

I would also like to enquire why ICAN studios, primarily promoting itself as a 'Community Church' or 'a training and educational business focussing on supporting young entrepreneurs' (depending on which website you read) has applied for an alcohol licence; surely neither of these ventures would require, or need an alcohol license in the first place?

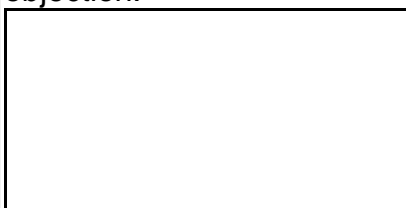
The proposed Pizzeria, would be located in a tarmac'd car park which is surrounded by 3 walls which are about 10ft tall, next to a BOC gas depot, and very shortly will be surrounded by extensive building works in Neptune Wharf, and at the bottom of Wyke Road and Monier Road, hardly the most conducive of locations in which to dine?

Increasingly, Fish Island, more specifically Omega Works and Iron Works, is becoming a home to many families with young children, mainly due to large spacious flats and good transport links, and as such granting the extension would impact on their use of the streets and roads, particularly in the summer months, when extending drinking hours are likely to bring a greater number of people under the influence of alcohol during the daytime, on our streets, not really appropriate surroundings in which to walk your children, or push your prams and pushchairs through, in order to reach the transport links on Wansbeck Road!

I hope that this information is taken into consideration when the application is discussed prior to it being approved or declined.

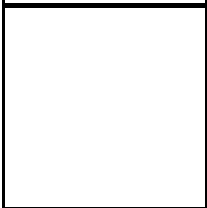
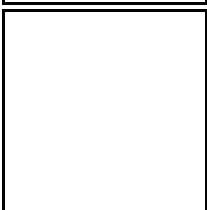
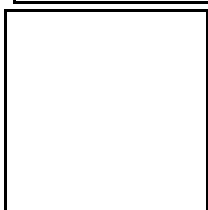
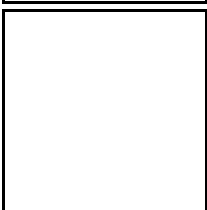
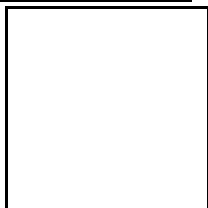
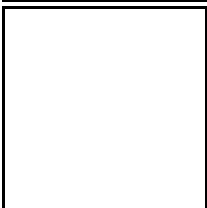
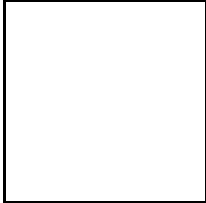
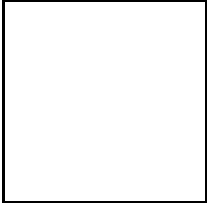
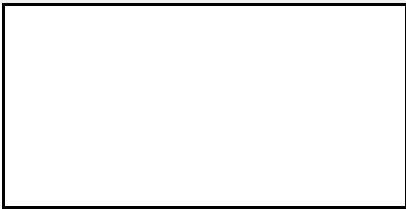
Tina Johnston

I have attached 14 photo's taken this week on Wyke, Remus and Monier Road to support my objection.



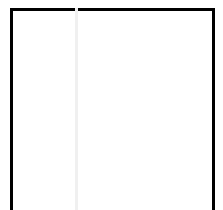
These glow stick are all over Wyke, Monier, Wansbeck Road, and this morning I saw some Jodrell Road. They have been stuck on walls and street signs to give directions to Remus House - ICAN.





This is very likely to be a wrapper normally used to package and distribute cocaine in.

Google Drive: create, share and keep all of your stuff in one place.



Mohshin Ali

From: t johnston [REDACTED]
Sent: 10 April 2014 23:00
To: Mohshin Ali
Subject: ICAN Studios
Attachments: IMAG0419.jpg; IMAG0420.jpg; IMAG0404.jpg; IMAG0405.jpg; IMAG0406.jpg; IMAG0407.jpg; IMAG0408.jpg; IMAG0409.jpg; IMAG0410.jpg; IMAG0411.jpg; IMAG0412.jpg; IMAG0413.jpg; IMAG0414.jpg; IMAG0415.jpg; IMAG0416.jpg; IMAG0417.jpg

Dear Mohshin

As requested please find attached the photo's you requested. There a number of them, so i have sent them over 2 emails.

The photo's attached demonstrate the debris/ litter that the Club nights bring to Fish island. These glowsticks have been used to direct people to the venue from the White Post Lane area. There are also further examples of this still visible on the bridge over the canal and in to Roach Road.

The photo's also demonstrates the point made in my objection regarding the potential use of drugs, around and possible IN the venue.

regards

Tina Johnston

From: "Mohshin Ali" <Mohshin.Ali@towerhamlets.gov.uk>
Date: Apr 4, 2014 12:53 PM
Subject: Objection to ICAN Studios, Monier Road, E3
To: [REDACTED]

Dear Ms Johnston,

Application for a premises licence under the Licensing Act 2003

Objection to Extension of Licensable Property and Opening of Pizzeria
ICAN Studios, Monier Road, E3

Thank you for your email. I acknowledge your representation to the above application. Unfortunately, we are unable to view the pictures you have sent with your email. Are you able to re-send them in a different, perhaps ".JPEG" or ".PDF" or similar?

The matter will be dealt with by way of a public hearing by the Tower Hamlets Licensing Sub-Committee. You will be notified by the Democratic Services at Mulberry Place, 5 Clove Crescent, London E14 2BG of the date, time and venue of the public hearing and invited to attend.

If I can be of any further help, do not hesitate to contact me.

Regards

Mohshin Ali - Senior Licensing Officer

✉ London Borough of Tower Hamlets . Licensing . Mulberry Place . 5 Clove Crescent . London E14 2BG
Tel': 020 7364 5498 | Fax7: 020 7364 0863 | Email✉: Mohshin.Ali@towerhamlets.gov.uk

Take control

Debit

Debit





cc.
Omar S
Alden Tyrell

NO PARKING







E.3

ROAD



















Mohshin Ali

From: t johnston [REDACTED]
Sent: 10 April 2014 23:01
To: Mohshin Ali
Subject: ICAN Studios
Attachments: IMAG0439.jpg; IMAG0440.jpg; IMAG0441.jpg; IMAG0442.jpg; IMAG0443.jpg; IMAG0444.jpg

Dear Mohshin

As requested please find attached the photo's you requested. There a number of them, so I have sent them over 2 emails.

Attached are further evidence of the glowsticks which have now been on our pavements, roads, parking metres, walls and bridges for over two weeks, and are spread across Jodrell Road, to Roach, Wyke, Monier and Smeed Road, out as far as White Post Lane.

I think this demonstrates the lack respect the management of ICAN venue have for the area, and those who live in Fish Island and surrounding streets. If granted a extension to the license, this is likely to increase, in addition to the increased noise, and potential anti social behaviour which may arise from alcohol being served for extended hours, 7 days a week.

regards

Tina Johnston

From: "Mohshin Ali" <Mohshin.Ali@towerhamlets.gov.uk>
Date: Apr 4, 2014 12:53 PM
Subject: Objection to ICAN Studios, Monier Road, E3
To: [REDACTED]

Dear Ms Johnston,

Application for a premises licence under the Licensing Act 2003

Objection to Extension of Licensable Property and Opening of Pizzeria
ICAN Studios, Monier Road, E3

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If I can be of any further help, do not hesitate to contact me.

Regards

Mohshin Ali - Senior Licensing Officer

✉ London Borough of Tower Hamlets . Licensing . Mulberry Place . 5 Clove Crescent . London E14 2BG
Tel': 020 7364 5498 | Fax7: 020 7364 0863 | Email✉: Mohshin.Ali@towerhamlets.gov.uk













Mohshin Ali

From: Mr Feldman <[REDACTED]>
Sent: 31 March 2014 16:20
To: Mohshin Ali
Subject: Re: Licensing Act 2003 and Ican Centres, External Area, 33-35 Monier Road, London E3 2PR – time Limited application from 14.04.14 – 01.10.14.

Follow Up Flag: Follow up
Flag Status: Flagged

Mohshin.Ali@towerhamlets.gov.uk

31.03.14

Dear Mr Mohshin,

Re: Licensing Act 2003 and Ican Centres, External Area, 33-35 Monier Road, London E3 2PR – time Limited application from 14.04.14 – 01.10.14.

I am in receipt of your email reply.

You ask me to “further explain” how this application will adversely affect us and neighbouring premises/occupiers.

Unfortunately, over the last few years, we have had several break-in/s – causing very considerable damage e.g. stealing office equipment; steel/copper pipes – roof etc. etc.

We are confident that you will appreciate our real concerns, and hence our **objections** to this application.

Yours sincerely,

Y Feldman
FBO
Kedassia Poultry Ltd.

Mohshin Ali

From: Andrew Heron on behalf of Licensing
Sent: 26 March 2014 11:40
To: Mohshin Ali
Subject: FW: 33-35 Monier Road,

Follow Up Flag: Follow up
Flag Status: Completed

Categories: Red Category

From: Mr Feldman [m [REDACTED]]
Sent: 26 March 2014 11:37
To: Licensing
Subject: 33-35 Monier Road,

Kedassia Poultry Ltd
3 Smeed Road
London E3 2NR

26/03/14

Dear Mr McCrohan

Re: Licensing Act 2003 & Ican Centres, External Area, 33-35 Monier Road,
London E3 2PR – Time Limited application from 14/04/14 to 01/10/14

We are in receipt of your circular re the above License Application. We strongly object to your granting such a license.

You will appreciate that the local area and adjacent property occupiers are commercial premises/companies and the potential risk of vandalism, burglary etc would be seriously increased by way of having a local premises selling alcohol etc.

We are sure that our neighbours/adjacent properties will be of the same opinion.

Kindly acknowledge receipt.

Yours sincerely

Y Feldman
FBO
Kedassia Poultry Ltd.

Mohshin Ali

From: Mr Feldman [REDACTED]
Sent: 19 May 2014 14:59
To: Mohshin Ali
Subject: Re: Ican Centres, External Area, 33-35 Monier Road, London E3 2PR

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Mr Mohshin,

Re: Ican Centres, External Area, 33-35 Monier Road, London E3 2PR

We are in receipt of your email of 13/05/14.

Our **objection** remains as per our emails to you of 26/03/14 and 31/03/14.

Kindly acknowledge receipt of this email.

Yours sincerely,

Y Feldman
FBO
Kedassia Poultry Ltd.

LONDON BOROUGH OF TOWER HAMLETS

RECORD OF THE DECISIONS OF THE LICENSING SUB COMMITTEE

HELD AT 2.00 P.M. ON TUESDAY, 08 JULY 2014

**THE COUNCIL CHAMBER, TOWN HALL, MULBERRY PLACE, 5 CLOVE
CRESCENT, LONDON, E14 2BG**

Members Present:

Councillor Peter Golds (Chair)

Councillor Khaled Uddin Ahmed
Councillor Ansar Mustaqim

1. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST

There were no declarations of disclosable pecuniary interest.

2. RULES OF PROCEDURE

The rules of procedure were noted.

3. ITEMS FOR CONSIDERATION

3.1 Application for a New Premises Licence for Spianata & Co, 41 Brushfield Street, London E1 6AA

The Licensing Objectives

In considering the application, Members were required to consider the same in accordance with the Licensing Act 2003 (as amended), the Licensing Objectives, the Licensing Guidance and the Council's Statement of Licensing Policy.

Consideration

Each application must be considered on its own merits and the Chair stated that the Sub Committee had carefully considered all of the evidence before them and had taken account of the evidence submitted by both the objector and the applicant.

Members had reached a decision and this decision was unanimous. Members were satisfied that the conditions proposed would promote the licensing objectives.

Decision

Accordingly, the Sub-Committee unanimously –

RESOLVED

That the application for a New Premises Licence for, Spianata & Co, 41 Brushfield Street, London E1 6AA be **GRANTED with conditions.**

Sale of Alcohol (on sales only)

Monday to Sunday from 11:00 hours to 21:30 hours

Hours Premises is open to the Public

Monday to Friday from 07:30 hours to 22:00 hours

Saturday & Sunday from 11:00 hours to 22:00 hours

Conditions

1. Substantial food and suitable beverages other than alcohol, including drinking water, shall be equally available during the whole of the permitted hours in all parts of the premises where alcohol is sold or supplied.
2. The sale of alcohol shall be ancillary to food.
3. An incident log shall be kept at the premises, and made available on request to an authorised officer of the Council or the Police.
4. Clear signage is to be displayed prominently and maintained at all exits of the premises requiring patrons to leave and enter the premises and area quietly out of respect for local residents.
5. No deliveries or collections of waste/recycling/bottles during the hours of 22:00 hours to 07:00 hours.
6. No waste or recyclable materials, including bottles, shall be moved, removed from or placed in outside areas at times which will cause a nuisance.
7. A Challenge 21 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
8. All staff will be trained in respect to the promotion of all four licensing objectives under the Licensing Act 2003.

9. Notices will be displayed warning customers in respect of theft and crime.
10. CCTV camera system covering both internal and external to the premises is to be installed.
11. The CCTV recordings are to be maintained for 30 days and to be provided upon request to either a Police Officer or an officer of any other Responsible Authority.
12. At all times when the premises is open, a person who can operate the CCTV system must be present on the premises.

3.2 Application for a Time Limited Premises Licence for Ican Centres UK Limited, External Yard Area, 33-35 Monier Road, London E3 2PR

The Licensing Objectives

In considering the application, Members were required to consider the same in accordance with the Licensing Act 2003 (as amended), the Licensing Objectives, the Licensing Guidance and the Council's Statement of Licensing Policy.

Consideration

Each application must be considered on its own merits and the Chair stated that the Sub Committee had carefully considered all of the evidence before them and had taken account of the evidence submitted by both the objectors and the applicants.

Members noted the grave concerns of public nuisance and crime and disorder. Members also noted the issues of ID scanners not working properly, and evidence of drugs being found at the premises.

Before refusing a licence outright, Members had to consider whether conditions could be placed on the licence which could address such concerns. Members also took into account that the Police and Environmental Health had worked closely with the applicants over a long period or time and that there had been improvements, however, there were serious concerns and complaints and Members were satisfied that granting of the licence would lead to an increase in public nuisance and crime and disorder and that there were no conditions that could be added to alleviate these concerns and promote the licensing objectives.

Decision

Accordingly, the Sub-Committee unanimously –

RESOLVED

That the application for a Time Limited Premises Licence for Ican Centres UK Ltd, External Yard Area, 33-35 Monier Road, London E3 2PR be **REFUSED**.

3.3 Application for a Variation of the Premises Licence for Ican Centres UK Limited, 35 Monier Road, London E3 2PR

The Licensing Objectives

In considering the application, Members were required to consider the same in accordance with the Licensing Act 2003 (as amended), the Licensing Objectives, the Licensing Guidance and the Council's Statement of Licensing Policy.

Consideration

Each application must be considered on its own merits and the Chair stated that the Sub Committee had carefully considered all of the evidence before them. Members reached a decision and this decision was unanimous. Members were satisfied that the conditions proposed would promote the licensing objectives.

Decision

Accordingly, the Sub-Committee unanimously –

RESOLVED

That the application for a Variation of the Premises Licence to extend the licensable area, by adding a pizzeria at Ican Centres UK Ltd, 35 Monier Road, London E3 2PR be **GRANTED with conditions**.

Sale of alcohol (on sales only)

Sunday to Thursday from 10:00 hours to 23:00 hours
Friday and Saturday from 10:00 hours to 00:00 hours (midnight)

The provision of Late Night Refreshments

Friday and Saturday from 23:00 hours to 00:00 hours (midnight)

The Opening Hours of the Premises

Sunday to Thursday from 10:00 hours to 23:00 hours
Friday and Saturday from 10:00 hours to 00:00 hours (midnight)

Conditions

1. There will be no regulated entertainment in the pizzeria area, including the roof of the pizzeria and the external area of the pizzeria.
2. On days when the other areas of the venue are going to be open to customers, the pizzeria will close one hour before those areas are opened to customers.
3. The external area of the pizzeria, including the roof, will be closed to customers from 21:30 hours each day. After this time customers of the pizzeria can use the ground level external area of the pizzeria for smoking. Customers going into this area to smoke cannot take drinks with them.
4. During events that utilise other areas of the Ican Centre, the pizzeria will only be open to existing guests of the event, there will be no extra admission to customers who solely wish to use the pizzeria. On these occasions the opening hours, and hours for the sale of alcohol and the provision of late night refreshments, will be the same as those of the other areas of the venue.
5. Drinking will be permitted in the outdoor area of the pizzeria when only the pizzeria is trading
6. The service to outside tables will cease at 21.30 hours, the terrace and external areas of the pizzeria will close and furniture will be put away.

4. ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT

There was no other business.

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